

## Meeting

An urgent meeting was scheduled on the 12<sup>th</sup> of Feb 23 under the chairmanship of Principal P. S. Sanyal, at 3:00 pm in the Principal Chamber.

### Agenda:-

1. To discuss PM Modi's Vision 2047 - Viksit Bharat @2047.
2. Scheduling of Youth Festival.
3. Discussion on timing of the papers as per the revised NEP.
4. Issues related to classrooms.
5. Timing of SEC papers.
6. Any other matters.

### Resolutions.

1. HODs to collect personal Email IDs of the students.
2. Youth festival to be scheduled on 20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup> Feb 23 tentatively.

## MEMBERS PRESENT

- Mrs. Lily Upadhyaya (Manager) Professor in charge Science block
1. Dr. Usha Kiran (Dept. of Sanskrit)
  2. Dr. Mamta Kerketta (Dept. of English)
  3. Dr. Susbhi Sahu (Dept. of Geog.)
  4. Dr. Purbasha Ojha (Dept. of Bengali)
  5. Afsana Parveen (Dept. of Urdu)
  7. Seema Kumari (Dept. of History)
  8. K. SWARUPA (Department of History)
  9. Shradha Rani Kashyap Dept. of Sociology
  - 10) Dr. Sumita Karmali Department of Sociology.
  11. Kozami Kumari Manghi - Deptt. of T.R.L.
  12. Dr. Arati Modak - Dept. of Philosophy.
  13. Dr. Neha Kaur - Dept. of MBA
  14. Dr. Renu Kuma - Dept. of Home Science
  15. Dr. Nilima R. Kulkarni - Dept. of Economics (Member IQAC)
  16. Lolita Uikash - Dept. of Psychology
  17. Parag K. Grom Dept. of Economics
  18. Surashi Tigga - Dept. of Commerce.
  19. Anita Tudh <sup>Shinde</sup> - Dept. of Botany.
  20. Shobhana Shuman Chemistry S. Shuman
  21. Dr. Reena Bhadani Chemistry 22.9.23
  22. Dr. Sumita Linda - 22.09.23

S. Shuman  
22/9/23  
Principal.



16.10.2023

A meeting of the IQAC was held along with the Heads & Coordinators on 16.10.2023 under the chairpersonship of the Principal P. S. Inayya at 1:00pm in the Principal's Chamber.

Agenda:-

1. To discuss the status of the Evaluative reports of all the departments.
2. To discuss the status of mentor-mentee records.
3. To check the status of Feedback System. Students, Alumni, Parents - Feedback, Analysis & ATR (Action Taken Report).
4. Inclusion of Need-based Teachers in Committees.
5. Any other matter.

Resolutions.

1. The Evaluative Reports of the departments to be submitted by 25.10.23
2. The mentors to maintain records of the counselling with their respective mentees.
3. Feedback from all the stakeholders to be collected.
4. The need based teachers would be involved in different committees and would be given attendance for the same. In case of vacant seats the same may be filled on first come first serve basis.



MEMBERS PRESENT

1. Dr. Seemanta <sup>16/10/23</sup>
2. Mrs. Lily Upadhyaya (Professor-in-charge Science block)
- 3.
4. Dr. Janita Laha (IAC Coordinator) <sup>16/10/23</sup>
5. Dr. Geeta Singh (Philosophy)
6. Dr. Mamta Kerketta (English)
7. Dr. Sarita Dasan (Sanskrit)
8. Dr. Pushpa Singh (Psychology)
9. ~~Utsava Prameen~~ (Urdu)
10. Dr. Purbasha Ojha (Bengali)
11. Anjali Jyoti (Biblical Science)
12. Dr. Surbhi Sahu (Geography)
13. Anur Indu (Botany)
14. Surabhi Jyoti (Commerce)
15. Dr. Kumeri Urashu (Hindi)
16. Dr. Renu Kumari (HSC)
17. Nanda Banerji (Maths)
18. Dr. Pooja Gupta (Hindi) <sup>16/10/23</sup>
19. Dr. Meha Kisan (Sanskrit) <sup>16/10/23</sup>
20. Vinita Singh (Geography) <sup>16/10/23</sup>
21. Jaimini Borraied TRL (Mundari) <sup>16/10/2023</sup>
22. Parag Kumari Gwon (Economics) <sup>16/10/23</sup>
23. Sushma Das (Maths) <sup>16/10/23</sup>
24. Nikima Poo Kulkarni (Economics) <sup>16/10/23</sup>
25. Dr. Shobhona Shun (Chemistry) <sup>16/10/2023</sup>
26. Seema Kumari (History) <sup>16/10/2023</sup>
27. K. SWARUPA (History) <sup>16/10/23</sup>
28. Dr. Namrata Senha (Chemistry) <sup>16/10/23</sup>
29. Dr. Reena Bhalani (Chemistry) <sup>16/10/23</sup>
30. Dr. Prati Modak (Philosophy) <sup>16/10/23</sup>
31. Snehanta Bhandar (Political Sc) <sup>16/10/23</sup>
32. Pooeti D. Minz (Physics) <sup>16/10/23</sup>
33. Dr. Sanita Kumari (Sociology) <sup>16/10/2023</sup>
34. Dr. Neha Kaur (MBA) <sup>16/10/23</sup>
35. Karmi Manjhi (M.T.P.) <sup>16/10/23</sup>



## MEETING

6.11.23

A meeting of the IQAC was held on the 6<sup>th</sup> of November of 2023 along with the Heads & Co-ordinators in the Principals Chamber, 1:00 pm onwards to discuss the following Agenda.

### AGENDA

1. To review the status of the Evaluative Reports of the departments.
2. To divide the task of the SSR among the IQAC members.
3. Video lectures for the website.
4. Maintenance of Records in the department.
5. Parents-Teacher meetings.
6. Alumni meet to be conducted.
7. Contractual teachers to fill the form for remuneration daily.
8. Issues regarding Re-admission fees.

## Resolutions :-

1. Documentation to be done in a proper manner for the Evaluative Reports.
2. Division of SSR criteria/sections
  - Curriculum - Dr. Anita Linda & Dr. Shabini Mehta
  - Seminar - Dr. Nilima Kulkarni & Surabhi Jigga
  - Placement, Training & Internship - Dr. Neha Kaur
  - Scholarship - Dr. Neha Kaur
  - NSS & NCC - Dr. Mevashi & Dr. Nisam Lianay
  - Cultural Events & Infrastructure - Dr. Arati Modak
  - Examination - Dr. Swarnim
  - Ph.D Guidance - Dr. Shobha Sharan
  - Finance - Dr. Parag Gues
3. Video lectures to be recorded for e-content development. PDFs also to be uploaded.
4. The <sup>reports of</sup> events organised to be maintained by the departments
5. Parents Teacher meet and Alumni Meet to be conducted by all departments
6. The need based teachers to fill the remuneration bills on daily basis and get it signed by the concerned authority.
7. The leadmission fee for Vocational Courses to be submitted through Challans and late fee for late submission.
8. Mid-ten Exams to be conducted after 2:30 pm



MEMBERS PRESENT

1. Principal
2. Prof. In-charge (Arts) *Supriya*
3. Prof. In-charge (Sc.) *dupadhyayan*
4. ICAC Coordinator *6.11.23*
5. Jaimuni Baraiud (TRL. Mundani) *Baraiud 6.11.23*
6. Afsana Parween (Wodu deptt)
7. Vinita Singh (Sociology)
8. Dr. Neha Kam (MBA)
9. Mrs Narda Barujai (Maths)
10. Preeti D. Minz (Physics)
11. Parajna Gupta (Hindi) *Gupta 6.11.23*
12. Dr. Mamta Kerketta (English) *Mamta 6.11.23*
13. Dr. Shobhara Shum (Chemistry) *Shum 6.11.23*
14. Dr. Renu Kumari H.Sc. *RL 6.11.2023*
15. Rohita Ushaik R.D. *6.11.2023*
16. Dr. Namrata Sinha (Chemistry) *Nsinha 6.11.23*
17. Dr. Savita Das (Sanskrit) *Savita 6.11.23*
18. Dr. SHASHI KANTA TOPPO *6.11.23*
19. Sashanta Kumar *SK 6.11.23*
20. Anjali Toppo *Anjali 6.11.23*
21. Dr. Purnasha Ghra - Bengali department. *Purnasha 6.11.23*
22. Dr. Arali Modak - Dept of Philosophy *Arali 6.11.23*
23. Dr. Geeta Singh. - Philosophy *Geeta 6.11.23*
24. Dr. Nilima R. Kulkarni Economics *Nilima 6.11.2023*
25. K. SODARUPA History *K. S. 6.11.23*
26. Seema Kumari Deptt. of History *Seema 6.11.2023*
27. Urmila Bhagat Deptt. of Computer Application *Urmila 6.11.2023*
28. Surabhi Tyagi Deptt. of Commerce *St 6.11.2023*
29. Anita Indu Deptt. of Botany *Anita 6.11.23*
30. Parag Kumari Gnan Deptt. of Economics *Parag 6.11.23*
31. Kumari Soanrim Deptt. of Zoology *Soanrim 6.11.23*

## Meeting

An urgent meeting was scheduled on the 20<sup>th</sup> of July 23 under the chairmanship of Principal Dr. Vafanya, at 3:00 pm in the Principal Chamber.

### Agenda:-

1. To discuss PM Modi's Vision 2047 - Viksit Bharat @2047.
2. Scheduling of Youth Festival.
3. Discussion on timing of the paper as per the revised NEP.
4. Issues related to classrooms.
5. Timing of SEC papers.
6. Any other matter.

### Resolutions

1. HODs to collect personal Email IDs of the students.
2. Youth festival to be scheduled on 20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup> July 23 tentatively.



# Members Present

- |                             |                                   |
|-----------------------------|-----------------------------------|
| 1. Dr. Supriya              | Supriya                           |
| 2. Lily Upadhyaya           | Lily Upadhyaya                    |
| 3. Vinita Singh             | 12.12.23<br>Vinita Singh 12/12/23 |
| 4. Dr. Shalini Mehta        | Shalini                           |
| 5. Dr. Smriti Lindsa        | Smriti Lindsa                     |
| 6. Karmavati Swarnim        | 30/12/23<br>12.12.23              |
| 7. Dr. Kumari Urvashi       | Urvashi                           |
| 8. Dr. Meha Kaur            | Meha 12.12.23                     |
| 9. Dr. Mamta Kerketta       | mb 12.12.23                       |
| 10. Dr. Seema Bhasani       | Seema Bhasani 12.12.2023          |
| 11. Dr. Poojita Shrivastava | Poojita Shrivastava 12/12/23      |
| 12. Dr. Neha Kaur           | Neha 12/12/23                     |
| 13. Dr. Parapriya Gaur      | Parapriya 12/12/23                |
| 14. Dr. Poojita Singh       | Poojita Singh 12/12/23            |
| 15. Dr. Poojita Singh       | Poojita Singh 12/12/23            |

## Meeting

10.1.24.

A meeting was held on 10.1.24 under the chairmanship of the Principal, at 8:30 pm onwards with the HODs and the representatives of all Vocational and Non-Vocational courses.

### Agenda:—

1. Recent data required from departments for AAR and AISHE
2. Updation of Resume.
3. E-Content development.
4. Updation of Evaluative Report.
5. Scholarship data to be maintained by departments.
6. BOS, review of syllabus if any in the year 2022-23.
7. Workshops & Seminars to be organised.
8. Daily report to be maintained strictly.
9. Departmental records to be maintained.
10. Annual Report on the basis of AAR.
11. Alumni Association - felicitation / recognition.



# Members Present

|    |                           |                         |                            |
|----|---------------------------|-------------------------|----------------------------|
| 1  | Dr. Supriya               | Prinicipal /<br>Zoology | Supriya<br>10.1.24         |
| 2  | Lily Upadhyaya            |                         |                            |
| 3  |                           |                         |                            |
| 4  | Dr. Poojya Singh          | Psychology              | Poojya<br>10/01/24         |
| 5  |                           |                         |                            |
| 6  |                           |                         |                            |
| 7  |                           |                         |                            |
| 8  | K. SARUPA.                | History                 | K. Sarupa<br>10/01/24      |
| 9  | Dr. Vanita Linda          | Geography               | Vanita<br>10/01/24         |
| 10 | Purbasha Ojha             | Bengali                 | Purbasha<br>10/01/24       |
| 11 | Nilima Rose Kullu         | Economics               | Nilima<br>10/01/2024       |
| 12 | Anjali Jyoti              | Political Science       | Anjali<br>10.1.24          |
| 13 | Seema Kumar               | History                 | Seema<br>10/01/2024        |
| 14 | Dr. Malati Malati         | B. Ed.                  | Malati<br>10.01.24         |
| 15 | Anita Zudu                | Botany                  | Anita<br>10/1/24           |
| 16 | Surabhi Tejje             | Commerce                | Surabhi<br>10/01/2024      |
| 17 | Dr. Madhubala Saha        | Hindi                   | Madhu Bala Saha<br>10/1/24 |
| 18 | Dr. Supriya Shrivastava   | Biotechnology           | Supriya<br>10.1.24         |
| 14 | Dr. Seema Prasad          | English                 | Seema Prasad<br>10.1.24    |
| 15 | Dr. Neha Kam              | MBA                     | Neha<br>10/1/24            |
| 16 | Sushanta Kunder           | Political Sc.           | Sushanta<br>10.1.24        |
| 17 | Shradha Rani Kashyap      | Sociology               | S.R. Kashyap<br>10.1.24    |
| 18 | Md. Obaidullah Ansari     | Computer Application    | Obaidullah<br>10.1.24      |
| 19 | Purnima Kumari Srivastava | Information Technology  | Purnima<br>10/01/2024      |
| 20 | Karomi Kumari Manghi      | T.R.L.                  | Karomi<br>10/01/24         |
| 21 | Dr. Kihan Kumar           | Home Science            | Kihan<br>10/1/2024         |
| 22 | Arpita Mishra             | CND                     | Arpita<br>10/1/2024        |
| 23 | Dr. Anjali Modak          | Philosophy              | Anjali<br>10/01/2024       |
| 24 | Dr. Meera Kumari          | Economics               | Meera<br>10/1/24           |
| 25 | Dr. Renu Kumari           | Home Sci                | Renu<br>10/1/24            |
| 26 | Dr. Poojya Saha           | Music                   | Poojya<br>10/1/24          |
| 27 | Afsana Parveen            | Urdu                    | Afsana<br>10.1.2024        |
| 28 | Nanda Banerjee            | Maths                   | Nanda<br>10.1.2024         |
| 29 | Dolly Kumari              | IT                      | Dolly                      |

## MEETING.

6.4.24

A meeting of the IAAC was held under the chairpersonship of Dr. Supriya with all the HODs in the Principal's chamber on 6.4.24 at 2:00 pm to discuss the following matters: —

- AGENDA
1. Review of the Last minutes of meeting.
  2. Commencement of classes of UG Sem III (FYUGP)
  3. Minor, MDC-3, AEC-3 papers to be offered.
  4. Routine for common courses
  5. Any other matter

## RESOLUTIONS:

- 1/ The classes of UG Sem III (FYUGP) to be started at the earliest.
- 2/ The common courses — MDC, AEC are to be engaged by need based teachers.
- 3/ The credits are to be taken into consideration while engaging the classes.
- 4/ The minor and AEC & MDC classes are to be conducted after 1:30 pm & major classes are to be completed before that.



MAJOR

MINOR

ARTS

Economics  
 Geography  
 History  
 Home Sc.  
 Pol. Sc.  
 Psychology  
 Sociology

Sociology  
 Sociology  
 Sociology  
 History  
 Geography  
 Philosophy  
 Philosophy

HUMANITIES

Bengali  
 English  
 Hindi  
 IRL  
 Philosophy  
 Sanskrit  
 Urdu  
 Music

Pol. Sc.  
 Pol. Sc.  
 History  
 History  
 Pol. Sc.  
 History  
 Sociology  
 Sociology

NATURAL SCIENCE

Physics  
 Chemistry  
 Mathematics  
 Zoology  
 Botany

Maths  
 Zoology / Maths / Botany  
 Physics  
 Botany  
 Zoology

COMMERCE

Economics

MDC 3

Arts - MDC 3-F

Science - } Human Rights  
 Science - } Dr. Poojaram Singh Chauhan &  
 Arts - } Ms. Rekha Sharma  
 Arts - } Dr. Ashok Kumar  
 Arts - } Dr. Ananta Kumar & Dr. Pradyumn  
 Arts - } Dr. Romesh Chandra

Commerce - MDC 3-D

Development & Management of Human Resources

AEC-3

- AEC-14A - Nagpur
- AEC-13A - Mandali
- AEC-10A - Khostha
- AEC-15A - Poojaram Singh
- AEC-6A - Sanskrit

AEC SEC-3 - Kharak AEC - Kharak Urdy  
 Elementary Computer Applications  
 Software (Arts, Science, Commerce)

MEMBERS PRESENT

| NAME                  | SIGNATURE         |
|-----------------------|-------------------|
| Dr. Supriya           | Supriya           |
| Vinita Singh          | Vinita Singh      |
| Dr. Paragkumari Guron | Paragkumari Guron |
| Dr. Kumari Swarnim    | Swarnim           |
| Dr. Reena Bhudani     | R. Bhudani        |
| Dr. Sana Parween      | Sana (Urdy)       |
| Dr. Asha Prasad       | Asha Prasad       |
| Poojaram Singh        | Poojaram Singh    |
| Dr. Pallavi           | Pallavi           |
| Dr. Somy Kumari       | Somy Kumari       |



Dr. Madan Bala Singh

Modhuban

Sushruti Kundu

Sushruti Kundu

Anjali Joppo  
Dr. Sushruti Sahu  
Kamika Manjhi  
Jayati Bhattacharya  
Dr. Kinan Kumari

Anjali Joppo  
Baku 6.4.24  
K. Manjhi  
6/07/24  
Bhattacharya 6/6/24  
Kinan 6/4/2024.

H Dr. Mamta Kesbetta  
Ms. Anita Indu  
Surabhi Tigga

M. Kesbetta  
6.4.24  
Anita Indu  
6/4/24  
6/6/09/24  
Surabhi  
6.4.24

Dr. Sumita Yadav  
Dr. Renu Kumari  
Dr. Chaitali Alankar

6/4/2024

Jaimuni Baraiud  
Dr. Kri Bharti Singh  
Seema Kumari

E. AQ  
6/4/24  
J Baraiud  
6.4.24  
SB 6/4/24

A Asha Kiran  
Anali Modak

QK  
6/4/2024  
6/4/24  
A 6/4/24

Dr. Namrata Sinha  
Dr. Anita Bunda  
Rohita Uibesh

N Sinha  
6/4/24  
Rohita  
6/4/24  
6/4/24

Dr. Nilima R. Tullu

C Dr. Sarada Oraon

Tullu  
6/4/2024.

Dr. Poonam Shari  
Dr. Kinan Kumari.

Shari  
6/2/2024

Shradha Rani Kanyas  
Dr. Priyanka Kumari

Kumari  
6/2/2024.

Dr. Asha Kumari

S.R. Kanyas  
6/4/24

Dr. Sumita Kumari  
Dr. Sumita Linda

Asha Kumari  
6/4/24

Sumita Kumari  
6.4.24